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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
 VIA : Chief, Operations School **EYES ONLY**

DATE: 16 April 1959

FROM : Chief, Headquarters Training

SUBJECT: Weekly Activities Report No. 15
 8 through 14 April 1959

I. SIGNIFICANT ITEMS

A. S & T: Except for the editing and producing of reading material pertaining to guided missiles, we are ready to present Scientific and Technical Operations Course No. 2 on 20 April, as scheduled. A copy of the syllabus has been given to each scheduled lecturer and a variety of other coordinating details have been completed. For example, [REDACTED] and [REDACTED] of OSI met with 25 OSI officers for the purpose of orienting the group on course content (really expanding upon the syllabus) and for discussing the use of visual aids, discussions, seminars, etc. It was a most useful meeting. [REDACTED] has presented each OSI lecturer with a list of "tips for instructor" which he has urged them to use. Throughout the planning period, the Office of Scientific Intelligence, from Dr. Scoville down, has been most cooperative, pleasant and helpful. We are all very grateful to them. Similarly, [REDACTED] and his crew at [REDACTED] FI Ops, have meshed gears smoothly and have helped immeasurably in assembling the course. However, there is a puzzling and disappointing note. A review of the schedule reveals that 59 senior personnel of CIA and the Department of the Army will actively participate in imparting the instruction in S & T No. 2. The breakdown includes: one, M.D.; 18, PhD's; one, general officer; two, Colonels; one, Lieutenant Colonel; and 36 high ranking civilians. But we do not have a full enrollment. As of 1630 hours Thursday, 16 April, we have 21 students registered, including one from OTR ([REDACTED]). If our normal experience is repeated, we can expect that at least one and possibly as high as three of these personnel will not report for the training when we open Monday morning. This is a comparatively high cost training program when one considers the cost in terms of time of the personnel concerned in planning and implementing the program; and the cost of transportation to Fort Detrick and the [REDACTED] In the instance of the trips, the

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cost generally is a fixed item whether we have 16 or 25 students because bus rentals don't consider price rebates for less than capacity nor does the cost of the [REDACTED] facility decrease because we do not have a capacity group of passengers. In light of these circumstances I recommend that serious consideration be given to informing the Clandestine Services, through the DD/P Training Officer, that the Office of Training will not plan to present S & T No. 3 until the CS have requested enrollment of a full complement of 25 students and have provided, in addition thereto, a standby list of at least six alternates so that we could be assured of a full class. In this connection, I believe that we would have the capability of arranging the implementing of the training program provided we received four weeks of advance notice. Normally I would not feel so strongly about a full enrollment in a training course. In the case of S & T training, however, I have on several occasions heard Mr. Bissell, Mr. [REDACTED] and other senior officials clearly enunciate the importance of this activity to the Agency and the United States Government. I believe this. If the priority importance is in fact a truth, then I simply cannot comprehend a single legitimate reason why 25 people cannot be spared from the CS.

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B. Instructional Materials: A special paper on the subject of requirements has been completed by [REDACTED] and is being reproduced for use in reporting and related courses. This paper has been in the mill for many months and represents a very useful teaching aid in this important area of instruction. As you know, Kay has, during her tour here, limited herself to a considerable degree, to presenting talks on requirements. These have been clear, informative and useful. With her imminent departure, this paper will provide us with a realistic means of covering the subject, initially via the route of compulsory reading and developing it through discussions and examples.

C. JOT Training: I am not covering this subject because you are familiar with our discussions and the present status of the program.

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D. [REDACTED] On 10 April, Friday, we forwarded to [REDACTED] our rewrite and reproduction of the CI contribution to the [REDACTED] program, as well as the mats of the several papers we have written and produced. This completed the job.

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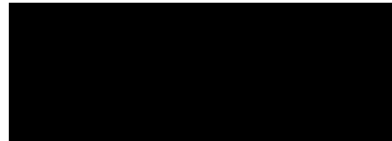
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II. OTHER ITEMS

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25X1A9A [REDACTED] during the reporting period discussing senior station
personnel's responsibilities.

III. ADMINISTRATIVE

25X1A9A A. Personnel: Although the consummation of this miracle
occurred one day subsequent to the reporting period, I cannot
contain myself: [REDACTED] has a rotational assignment!
She is going to RI, effective 1 June. I have had several talks
with Nancy during the reporting period and I believe they have
been useful in terms of attempting to get her on a real target
instead of shooting at shadows and gremlins.



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